

Climate Change and Carbon Reduction Board Minutes

Date: Tuesday 28th March 2017

Time: 9.30am – 11am

Venue: Lancashire Fusiliers Room, First Floor, Town Hall

Present: Lorraine Chamberlin (LC) – Chair
 Alistair Dalzel-Job (ADJ)
 Sharon Hanbury (SH)
 Chris Horth (CH)
 Clinton Judge (CJ)
 Jason Kelly (JK)
 Paul Webb (PW)
 Chris Wilkinson (CW)

Minutes: Gill Cohen (GC)

Minutes

1	<p>APOLOGIES</p> <p>Neil Long, Lesley Jones, Alex Holland</p>
2	<p>MINUTES AND ACTION LOG FROM THE PREVIOUS MEETING HELD ON THE 31ST JANUARY 2017</p> <p>The minutes were agreed to be a true and accurate record.</p> <p>MATTERS ARISING</p> <p>LC was unable to get the minutes from the Low Carbon Hub Environment Liaison group.</p> <p><u>ACTION 1:</u> CH to check if he has had any information around the reduction in the council's emissions due to buildings being shut down, or how much is actually being reduced by council activity.</p>
3	<p>CRC RISK REGISTER</p> <p>CRC working group has started meeting again – CRC is a carbon tax running to July 2019. Planning to have the forecast figures at the start of April; we have from the 1st April - 28th April 2017 to purchase our allowances a year in advance. All on track for submissions.</p>

4	<p>GM LIAISON GROUP</p> <p>GM Growth Hub will be doing a Quick wins Carbon Reduction workshop on the 20th June 2017 for SME's in Bury. Cllr Shori will be attending to do an introduction speech; LC will also be attending. Follow up specific workshops and 1:1 advice will be provided by the hub to improve business sustainability.</p>
5	<p>NEDO PROJECT</p> <p>PW gave a short update around this project.</p> <p>This is a Japanese government initiative regarding Air Source Heat Pumps. Ideally hoped to have 200 fitted, however only 90 units have been installed in council tenant's properties. Feedback from tenants has been positive, apart from the cages on the outside of their property. These are quiet cumbersome and unsightly.</p> <p>Expected income of £600 per unit; a report to the Housing Strategy Programme Board will look at all costs and balances.</p> <p>The report will be out in May; put back on the agenda for a full report.</p> <p><u>ACTION 2:</u> Put NEDO project on the May agenda for a more detailed report.</p>
6	<p>CLIMATE CHANGE PLAN UPDATE</p> <p>CH is still in the process of writing this up; there are a few gaps around water use, actions for housing and waste management.</p> <p>CH has an appointment to meet with Chris Woodhouse and Chloe McCann on Monday 3rd April, to go through the latest draft and to ensure that it is conforming to the Outcome Based Accountability (OBA) requirements and to build in the indicators and performance measures into their performance management system.</p> <p>A further draft plan will be circulated again for any further comments.</p> <p><u>ACTION 3:</u> Any further comments around the Carbon Reduction Plan to be sent to CH.</p> <p>This will be brought back to the May meeting for finalising.</p>
7	<p>AIR QUALITY STEERING GROUP</p> <p>There is a recommendation from GM that each area has an Air Quality Steering Group to deliver the GM Air Quality Action Plan locally and drive a joined up approach.</p> <p>TfGM have started to identify actions that need Local Authority drive; these are as follows:-</p> <ul style="list-style-type: none"> • Encouraging low emissions vehicle use • Travel hierarchy for council journeys

- Car allowance
- Workplace parking charges
- School travel plans
- Pool bikes

After a decision, the group felt that perhaps the Healthy Workplace Group (HWG) may be best placed to be the operational group to deliver our Local Air Quality actions from the GM Air Quality Action Plan (see above). We may need to make separate links to Transport, Highways and Procurement

All actions can be reported up to this Board and it will remove the need to set up a separate group.

ACTION 4: CH to meet with the Healthy Workplace group to see if they can be the operational arm.

ACTION 5: LC & CH to discuss with David Boulger regarding the Locality Plan and its relevance to Air Quality.

ACTIVE TRAVEL

CH advised that at Bradley Fold, the Grant from TfGM has been agreed and they are now at the stage of purchasing equipment for installation, which will include:

Cycle Hubs

Proposed at Knowsley Place initially – TfGM will be able to fund most of this. CH met with Adam Greenhalgh at STH last week and they are setting up a pool bike scheme with 6 foldable bikes.

Currently CH is finding out if the landlord at Knowsley Place is agreeable for us to install a hub in the yard at Knowsley Place

8 Active Travel Group are aiming to reintroduce Bike to Work scheme.

Cycling by Prescription Scheme

We intend to develop the Cycling by Prescription project in Radcliffe working with the Nationwide Cycling Academy. Stefan Taylor can access £10k from TfGM which might be enough; he is sending a document to them with our ideas to see what they think.

CH has prepared a spec of the work we would want from a cycling partner to give to NCA for a quotation and will then weigh up if the funding we have will be enough.

Possibility of e-bikes on salary sacrifice scheme or on loan.

ACTION 6: CH to contact Gill Long to discuss getting information out to staff.

9	<p>BUILDINGS UPDATE</p> <p>The LED scheme at Bury Market completed and BALC will be going ahead.</p> <p>Investigating a new add on to voltage optimisation units at the Town Hall, Bury Market and Castle Leisure centre.</p> <p>Next steps - a more detailed check of onsite voltage and site survey so we can get a definite quote. Aiming to progress these so we can present a business case. Potential to pay using the ELF. Also includes software that allows us to control usage very quickly to reduce or increase usage – this has a value to the national grid and could provide an income.</p> <p>Battery Storage at Bradley Fold Property Services have asked for assessment of the feasibility of battery storage at Bradley Fold as an income stream. Companies will lease land for battery storage. Some vacant plots on Bradley Fold that could be ideal for this if there are local connection points, so that the stored electricity can be supplied into the grid; need suitably sized connection points. CH is getting quotes for this at the moment.</p> <p><u>ACTION 7:</u> CH to liaise with ADJ re possibility of a consultant to look at Bradley Fold.</p>
10	<p>HEAT NETWORK</p> <p>Final draft approved. CH advised that we have the option to do some more due diligence work on the figures and additional engagement with potential customers so that we can understand more about their existing heating systems and how they would feel about connecting.</p> <p>There is grant funding to cover this but have decided to put this on hold until we know about the future of Castle Leisure – as this is a very important factor in the viability of the network.</p>
11	<p>ENERGY PATH NETWORK UPDATE</p> <p>The pilot project will use a modelling tool to show what Bury's domestic energy supply and usage will look like as the energy supply grid aims for decarbonisation by 2050. It will show what types of heating systems will be more appropriate where and where we should target energy efficiency retrofit schemes.</p> <p>Will also look at what the implications will be for the energy supply companies in terms of the impact on their distribution network. We will end up with a few options for how our domestic energy use and supply could develop to 2050, which should be very useful in planning actions in the community.</p> <p>Various pieces of information has been provided and they are getting on with the modelling.</p> <p><u>ACTION 8:</u> By the next meeting May, we should see some early results, which CH will advise on.</p>

12	<p>AOB</p> <ul style="list-style-type: none"> ➤ JK advised that the council have stated a new four year contract with Corona for their gas supply and we are also going paperless. A software tool is being used to measure the gas consumption; this is in the trail period at the moment. ➤ ADJ reminded the group about the Carbon Trust grant funding, which has had an extremely high interest from SME's; anticipating that the £7m will go quickly. <p><u>ACTION 9:</u> CW to ensure that the Economic Development Group are aware of this grant funding and publicise on web pages.</p>
13	<p>DATE AND TIME OF NEXT MEETINGS</p> <p><u>2017</u></p> <p>30th May, 1.30pm – 3pm 19th July, 1.30pm – 3pm 20th September, 3pm – 4.30pm 28th November, 9.30am – 11am</p>

ACTION LOG 28TH MARCH 2017

No	Action	Progress
	<u>MATTERS ARISING – 31/01/17</u>	
1	CH to check if he has had any information around the reduction in the council's omissions due to buildings being shut down, or how much is actually being reduced by council activity.	
	<u>NEDO PROJECT</u>	
2	Put NEDO project on the May agenda for a more detailed report.	On May agenda.
	<u>CLIMATE CHANGE PLAN UPDATE</u>	
3	Any further comments around the Carbon Reduction Plan to be sent to CH.	
	<u>AIR QUALITY STEERING GROUP</u>	
4	CH to meet with the Healthy Workplace group to see if they can be the operational arm.	
5	LC & CH to discuss with David Boulger regarding the Locality Plan and its relevance to Air Quality.	

6	<p><u>ACTIVE TRAVEL</u></p> <p>CH to contact Gill Long to discuss getting information out to staff.</p>	
7	<p><u>BUILDINGS UPDATE</u></p> <p>CH to liaise with ADJ re possibility of a consultant to look at Bradley Fold.</p>	
8	<p><u>ENERGY PATH NETWORK</u></p> <p>Various pieces of information has been provided and they are getting on with the modelling.</p> <p>By the next meeting May, we should see some early results, which CH will advise on.</p>	On May agenda.
9	<p><u>AOB – GRANT FUNDING</u></p> <p>Various pieces of information has been provided and they are getting on with the modelling.</p> <p>CW to ensure that the Economic Development Group are aware of this grant funding.</p>	